

25X1

SECRET

Vince
pl see comments
VTD

DD
DD/L
PE
Div/Staff
D/L
(see notes)

25X1

27 July 1988

MEMORANDUM FOR: Deputy Director for Administration

FROM: John M. Ray
Director of Logistics

SUBJECT: Report of Significant Logistics Activities for
the Period Ending 26 July 1988

25X1

1. Events of Major Interest That Have Occurred During the
Preceding Week:

25X1

25X1

g. On 21 July, the Real Estate and Construction Division, OL (RECD/OL), received a new Intergraph Computer Graphics Systems which will replace the existing antiquated Cascade System. This computer, which is capable of generating precision drawings of architectural projects, will contain floor plans for all overt Agency facilities. RECD will have the capability of making daily updates to floor plans of on-going projects. [REDACTED]

25X1

h. On 25 and 27 July, OL awarded contracts to Hitt Contracting, Incorporated, and Universal Craftsmen, Incorporated, for renovation work to be conducted in 4C088, 4C090, and the GJ area of the New Headquarters Building. This work is being accomplished for the Office of Training and Education and the Office of the Inspector General and will cost \$47,870 and \$143,000, respectively. [REDACTED]

25X1

i. On 20 July, OL received the final blueprints, specifications, and cost estimate for the Child Day Care Center (CDCC) from Science Applications International Corporation. OL will assume responsibility for construction; requesting construction bids and a contract award no later than 15 September. The project designs have been submitted to the National Capital Planning Commission and to Fairfax County for review and approval, which is expected by 30 September. [REDACTED]

25X1

j. On 22 July, OL issued a contract to Smith, Hinchman and Grylls, Incorporated, to survey, design and prepare blueprints for renovation of approximately 35,000 square feet of office space on the 2nd and 3rd floors in the South Tower of the New Headquarters Building on behalf of the Soviet East European Division. The work is expected to be completed by 16 August and will cost approximately \$54,244. [REDACTED]

25X1

k. OL reports that the cleanup of brush and debris dumped over the years on the Agency property adjacent to Saville Lane continues in preparation of the fence installation. The contractor anticipates that it will take at least a week to set the poles and string the fence in its entirety. He intends, however, to have the fence along the Blood and Horne properties erected by the end of this week. [REDACTED]

25X1

25X1 1. OL reports that on 18 and 19 July, professional conservators cleaned and restored all paintings on permanent display in public areas of the Original Headquarters Building. Some of these paintings, which have a total value of \$350,000, showed some evidence of damage in addition to normal soiling.

2. Significant Events Anticipated During the Coming Week:

25X1 None



John M. Ray